



CITY OF HOUSTON
FINANCE DEPARTMENT
 Strategic Procurement Division

Sylvester Turner

Mayor

Jerry Adams
 Chief Procurement Officer
 P.O. Box 1562
 Houston, Texas 77251-1562

T. 832.393.9126
<https://purchasing.houstontx.gov>

January 5, 2022

SUBJECT: Letter of Clarification No. 1

REFERENCE: RFP No.: P03-T31149- Houston Airport System Food and Beverage Concessions (William P. Hobby Airport)

TO: All Prospective Proposers

This Letter of Clarification is issued for the following reasons:

- To remove page no. 1 and replace with page no. 1 marked REVISED 1/5/2022.
- To update *Part I – General Information, Section 4.0 Solicitation Schedule* with the below dates:

<u>EVENT</u>	<u>DATE</u>
RFP Issuance	12/17/2021
RSVP for Pre-Proposal Conference Tour	1/10/2022
Pre-Proposal Conference	1/11/2022
Deadline for Questions	1/24/2022
Solicitation Due Date	3/10/2022
Notification of Intent to Award (estimated)	To be provided at a later date
Council Agenda Date (estimated)	To be provided at a later date
Contract Start Date (estimated)	To be provided at a later date

- To add to *Part IX -Instructions to Proposers, Section 1.0 Pre-Proposal Conference* with the below:

The pre-proposal conference will be hosted at the **Houston Marriott South at Hobby Airport, 9100 Gulf Freeway, Houston, TX 77017**. A networking opportunity will be available from 9:00 am – 10:00 am. The presentation will begin promptly at 10:00 am, followed by a tour of the concessions program at the Hobby Airport at 10:30 am. Attendees can attend the presentation scheduled at 10:00 am virtually via the Microsoft teams link provided below.

- o [Microsoft Link](#)
- o RSVP for Pre-Proposal Conference Tour, please provide Exhibit XVI by 1:00 PM (CST) on January 10, 2022.

Council Members: Amy Peck Tarsha Jackson Abbie Kamin Carolyn Evans-Shabazz Dave Martin Tiffany D. Thomas Greg Travis Karla Cisneros
 Robert Gallegos Edward Pollard Martha Castex-Tatum Mike Knox David W. Robinson Michael Kubosh Letitia Plummer Sallie Alcorn

Controller: Chris Brown



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END OF LETTER OF CLARIFICATION NO. 1

When issued, Letter(s) of Clarification shall automatically become a part of the solicitation documents and shall supersede any previous specification(s) and/or provision(s) in conflict with the Letter(s) of Clarification. All revisions, responses, and answers incorporated into the Letter(s) of Clarification are collaboratively from both the Strategic Procurement Division and the applicable City Department(s). It is the responsibility of the respondent to ensure that it has obtained all such letter(s). By submitting a proposal on this project, respondents shall be deemed to have received all Letter(s) of Clarification and to have incorporated them into their proposals.

If you have any questions or if further clarification is needed regarding this solicitation, please contact Ruby Lopez at ruby.lopez@houstontx.gov or 832.393.8705.

Sincerely,

DocuSigned by:

Jerry Adams

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Jerry Adams
Chief Procurement Officer

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YC

C: File: T31149

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